



Maintenance Technician

Summary/Objective: The Maintenance Tech is responsible to support and maintain the building, systems, equipment, tooling, and properties of the company.

Reports to: Maintenance Supervisor

Essential Job Responsibilities: Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

Maintenance Technician Responsibilities:

- Work with the Supervisor to complete scheduled preventative maintenance (PM) tasks.
- Work with the Supervisor to maintain/repair tools and equipment.
- Work with the Supervisor to maintain/repair the mechanical, plumbing, or electrical systems of the building.
- Work with the Supervisor to maintain/repair the structure of the building and exterior grounds.
- Work with outside contractors to maintain/repair the building, equipment, tooling, systems, and properties, when required.
- Follow safe work practices and model safe work behavior at all times.

Required Education and Experience:

- High School Diploma or equivalent. Excellent safety and attendance record. Mechanical aptitude.

Preferred Experience:

- 1-3 years of experience working in a shop/manufacturing environment

Competencies:

1. Initiative/Self-starter.
2. Time management skills.
3. Strong organizational skills.
4. Working collaboratively with others.
5. Problem solving.
6. Communicate clearly and effectively, written and verbal.
7. Computer/Technology skills.
8. Read and interpret design drawings and specifications.
9. Ability to identify, document, and mitigate potential problems before they occur.

Work Environment: This job will require shop/office/outdoor work daily and in all weather conditions.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to communicate with third parties. Must be able to lift up to 50 pounds at times.

Position Type/Expected Hours of Work: This is a full-time position, where normal business hours in a job shop environment should be expected, including overtime. Off shift and weekend work may be an occasional requirement. Onsite presence is required for this position.

Other Duties: Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.